

**PURISSIMA HILLS WATER DISTRICT  
MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS**

**January 14, 2026 Minutes**

**1. OPENING**

**A. Call to Order**

The regular meeting of the Purissima Hills Water District was called to order by President Holtz at 5:00 PM.

**B. Establishment of Quorum**

Present: President Holtz, Vice President Jordan, Director Ranganathan, and Director Stone.

Absent: Director Glassman

Staff Present: Joubin Pakpour, District Engineer, Pakpour Consulting Group; Catherine Groves, District Counsel, Hanson Bridgett; Tammy Rudock, Interim General Manager; Samantha Vu, Administrative Services Supervisor; and Alleyne LaBossiere, Financial Consultant.

**2. COMMENTS FROM THE PUBLIC** None

**3. CONSENT CALENDAR**

Vice President Jordan moved to the consent calendar. Director Ranganathan seconded the motion. Voice vote: 4 – 0. Motion passed.

**4. REGULAR BUSINESS**

**A. Resolution 2026-01 Awarding a Contract to J. Alleyne LaBossiere, CPA, in the total amount not to exceed \$36,000 for Accounting and Financial Reporting Services and Training for Staff through June 30, 2026**

Staff will ensure that future contracts are indicated when they are standard District Contracts. Director Ranganathan moved to approve resolution 2026-01. Director Stone seconded the motion. Director Ranganathan moved to approve resolution 2026-01. Director Stone seconded the motion. Voice vote: 4 – 0. Motion passed.

**5. DECEMBER 2025 FINANCIAL AND STAFF REPORTS**

Interim General Manager Rudock reported that the reports were from December since the regular December board meeting was cancelled. Director Ranganathan commented that he wants the District to research the lien process.

**6. FINANCIAL REPORTS**

The Board reviewed the financial reports.

**7. STAFF REPORTS**

**A. Interim General Manager**

Interim General Manager Rudock informed the Board of a new mandatory training requirement. Staff will research the next available training and provide information to the Directors.

**B. Administrative Services Supervisor**

Administrative Services Supervisor Vu gave an overview of the report.

**C. Operations Superintendent**

Operations Superintendent Walter gave an overview of the report.

**D. Water Resources Specialist**

Administrative Services Supervisor Vu gave an overview of the report. Staff will confirm if the non-functional turf regulation applies to the District.

**8. ENGINEER'S REPORT**

District Engineer Joubin Pakpour reported that there is no report for this month. A full report will be available at the next Board meeting.

**9. DIRECTOR'S REPORT**

Director Jordan reported on updates from BAWSCA and AWCA.

**10. AGENDA ITEMS FOR FEBRUARY 11, 2026**

▶ Audit

**11. COMMUNICATIONS**

Administrative Service Supervisor Vu reported that a customer who is attending a horticulture class at Foothill College called and asked questions for a homework assignment. The customer finds the class very useful, and that might be something we want to inform our residents about if they are interested in learning more about plants.

**12. ADJOURNMENT**

It was moved by Director Ranganthan to adjourn the meeting. Director Stone seconded the motion. The meeting adjourned at 5:34 pm.

  
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District Secretary

Approved:

  
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Board President